

MARICOPA COUNTY BOARD OF HEALTH MEETING

Monday, October 24, 2011

301 W. Jefferson Street, 10th Floor

Phoenix, Arizona 85003

Board of Supervisors Conference Room

The meeting was called to order at 2:35 pm.

ROLL CALL:

Members Present:

Don Cassano

Francisca Montoya

Kip Steill

Members Absent:

Andrew Ingram

CALL TO THE PUBLIC:

Don Cassano advised that if anyone from the public is present at the meeting today who would like an opportunity to speak, a Speaker Request Form is available and must be filled out prior to addressing the Board of Health. The Board of Health cannot take action on but only discuss questions from the public under the Call to the Public section.

ACTION/DISCUSSION ITEMS:

1. Approval of April 25, 2011 BOH Finance Minutes

Mr. Cassano

Mr. Steill made the motion to approve the April 25, 2011 BOH finance minutes. Ms. Montoya seconded the motion. The motion passed unanimously.

2. Public Health Finance Report

Mr. Pitcairn

As of the end of September, 24% of the general fund budget has been spent. Of the unspent balance, 73% is in personnel and 27% is in operations. Actual personnel expenditures are at 88% of budget and actual operating expenditures are at 82%. At the end of September, we have a positive variance. Half of the positive variance is from vacancy savings. We had a RIF (reduction in force) in our WIC program and during that time we held off any hiring. The savings in our operating are primarily due to the delay in getting the policy development project up and running.

In the PH grant budget, we have spent 23% of the budget in expenditures. Year to date expenditures are only at a net of \$139,000 below budget. The negative variance is primarily due to an approximate \$300,000 large payment to delta dental in August for the Ryan White dental insurance program. The remainder is due to grant year end spending related to the H1N1 grant funding. We had a lot of activity right at the end of that grant. Year to date grant revenues are behind expenditures. This deficit is mostly in two programs, our Office of Preparedness and Response and the WIC grant.

In our special revenue or fee fund budget we spent 23% of our budget. Revenue for the year has a positive variance of \$191,000 above budget and expenditures of \$79,000 below budget. As a result of that, we are \$316,000 above budget.

For vital registration office, revenue has

3. Environmental Services Finance Report

Mr. Luder

The general fund revenue is 124% of our YTD budget. The expenditures are 2.65% under budget which equals revenue being at \$56,000 over an YTD budget.

Our expenditures are \$76,325 under budget. Personnel is about \$34,000 over budget (due primarily to two temporary positions not budgeted). The supplies & services are under budget by \$95,000 and capital expenditures under by about \$15,000.

The Grant Fund (Smoke Tree Arizona) revenue has earned \$836 in interest YTD. Our expenditures are under spent at \$451,000.

In our fee fund, we are doing well. We are 9.5% over budget in revenue (\$14,797) and 6.65% under expended. . Personnel variance is %14,000, supplies and services are over 1 million dollars and our capital expenditures are over budget by 94,000.

Overall fund balance has gone up \$947,000 YTD operations, giving us about \$7.8 million dollars in our fund balance.

Adjournment

Mr. Steill motioned to adjourn the meeting; Mr. Cassano adjourned the meeting at 2:45 pm.